PUEEN'S OWN RIFLES

THE QUEEN'S OWN RIFLES OF CANADA

REGIMENTAL MUSEUM

## Head-Quarters,

TORONTO, 31st March, 1880.

REGIMENTAL ORDER.

The revised Standing Orders of the Regiment are this day published for the information and guidance of all ranks.

Every Officer and Non-Commissioned Officer is required to have a copy of the same in his possession, and, as ignorance of them will never be allowed as an excuse, careful study and implicit obedience to the spirit as well as the letter of their precepts is enjoined.

If so disposed, Privates can also procure them.

All former Standing Orders are cancelled.

By Order.

LAWRENCE BUCHAN,

Captain and Adjutant.

## FORMATION OF THE REGIMENT.

In the year 1856 several Volunteer Rifle Companies were raised in Toronto, which, while regularly drilled, were separate, distinct and independent organizations, under the control of the Inspecting Field Officer of the Province, until the beginning of 1860, when the late Col. Geo. T. Denison, a militia officer of long standing and great zeal, proposed to the Government the formation of a battalion from the several city com-To this they at once assented. A meeting of the officers was called, including those of the Barrie and Brampton Companies, as there were at the time only four efficient companies in the city, and six were necessary for a battalion; and, on submitting the project, the feeling was found to be so unanimous in its favor that, on the 26th of April, 1860, the following companies were gazetted as the 2nd Battalion Volunteer Militia Rifles of Canada:

GAZETTED.	Company Designation.	No. in Batt.	CAPTAIN.	
27 Dec., 1855.	Rifle Company, Barrie*	1	Wm. S. Durie.	
20 Mar., 1856.	1st Rifle Company, Toronto	2	Geo. Brooke.	
20 Mar., 1856.	3rd "Goto, Toronto.	3	John Nickinson.	
18 Sept., 1856.	Highland Rifle Co., Toronto.	4	Alex. M. Smith.	
13 Nov., 1856.	Foot Artillery Co., Toronto.	5	Henry Goodwin.	
31 Mar., 1858.	Highland Rifle Co., Whitby.	6	James Wallace.	

<sup>\*</sup> Now No. 1 Co., 35th Battalion. † Now No. 1 Co., 34th Battalion.

The Brampton Company, though originally intended as part of the Battalion, was for some reason exchanged for the Whitby Company.

## FORMATION OF THE REGIMENT.

## The Field Officers and Staff appointed were:

Lieut.-Colonel.. Captain and Brevet Lieut.-Col. Durie, from No. 1 Co. Majors ..... { Captain Brooke, from No. 2 Company. Captain Smith, from No. 4 Company. Pay-master .... Major R. B. Denison, from unattached list. Adjutant..... Captain Goodwin, from No. 5 Company. Quarter-Master. Captain and Brevet-Major Nickinson, from No. 3 Co. Surgeon ..... Jas. Thorburn, M.D., from late 4th Rifle Co., Toronto. Asst.-Surgeon .. Frank Bull, M.D.

In the latter part of 1861 and beginning of 1862, other independent companies were organized in the city, some of which were immediately added to the strength of the Battalion, viz.: Capt. Latham's Company, as No. 7; Capt. Murray's "2nd Merchants," as No. 8 Company; and "Trinity College" Company, as No. 9; while others did not join until the 21st Nov., 1862, when the corps was increased to a strength of ten companies, the Barrie and Whitby companies again becoming independent, and Capt. Latham's Company being transferred to the "10th Royals," of Toronto. The Regiment was then made up of the following companies, as by the Gazette of the above date:

	No.	1	Capt.	D. G. McDonald	No. 2	Co	in original	Battalio	n
		2.,	**	James Smith	3		"	"	••
		3.,	**	Peter Paterson	5	"	**	**	
È.		4	"	W. R. Harris	"1st I	ferch	ants" Com	nanv	
		5	10	Wm. Murray	"2nd	Merel	hants"		
1		6		L. W. Ord					
		7		Robt. Spence					
		8		R. B. Denison					
		9		Hy. Croft					
		10		A. T. Fulton					1.

On 18th March, 1863, permission was given to adopt the title of "The Queen's Own Rifles, of Toronto."

The Regiment was one of the first to re-enrol under the Militia Act of 1868.

# LIST OF HONORARY MEMBERS.

Hon. G. W. Allan, Toronto. Lieut.-Col. Cumberland, Toronto. Lieut.-Col. Bethune, Montreal. Hon. George Brown, Toronto.

"M. C. Cameron,

"J. B. Robinson,

" Adam Crooks, Alex. Mackenzie. Rev. Dr. McCaul. Angus Morrison, Esq., "
Lewis Moffat, Esq., "
Lewis Moffat, Esq., "
Jas. G. Worts, Esq., "
Jas. Campbell, Esq., "
Jas. Campbell, Esq., Toronto.
C. J. Campbell, Esq., Toronto. S. B. Harman, Esq., John Boyd, Esq., "Thos. H. Lee, Esq., "Lieut.-Col. C. S. Gzowski, A.D.C. to the Queen. Hon. S. H. Strong, Ottawa. Hon. Wm. Cayley, Toronto. " Edward Blake, " " S. Richards, "
A. McKellar, Hamilton. Lieut.-Col. W. N. Alger, District Paymaster. Major W. F. McMaster, late Naval Brigade. V. Archdeacon Whitaker, Toronto. Lieut.-Col. Brydges, late G. T. R. Brigade, Montreal. Lieut.-Col. Scoble, Toronto. "French, R. A. W. K. Muir, Esq., Hamilton. John Gordon, Esq., Toronto. A. T. Todd, Esq., James Michie, Esq., F. W. Perkins, Esq., John Macnab, Esq., C. W. Bunting, Esq., Alex. Gemmell, Esq.,

Sir John A. Macdonald, K.C.B. Lieut.-Col, W. S. Durie, D.A.G. R. B. Denison, B. M. Charles T. Gillmor. Major A. T. Fulton. Jno, Brown. Hy. Croft. A. M. Smith. F. E. Dixon. W. R. Harris. F. C. Draper. J. B. Cherriman. Capt. Jas. Smith. Jno. Gardner. J. B. Boustead. Jno. Douglas. R. H. Ramsay, Peter Paterson. Jos. Davids. Jno. Edwards. J. T. R. Stinson. Robt. Reford. W. C. Campbell, G. M. Adam. Charles E. Rverson. William H. Ellis. S. Bruce Harman. Thos. D. Delamere. John Erskine. George A. McKenzie. W. S. J. Holwell. W. H. Vandersmissen. Norman Bethune. William Roaf. James Pearson. Jno. G. Hodgins. Lieut. R. Y. Ellis. Donald Gibson. William Fahey. Thomas Langton. William H. Biggar. E. G. Ponton.

# LIST OF OFFICERS-MARCH, 1880.

Lieut.-Col.

W. D. OTTER, I.c.

Paumaster.

Majors.

Adjutant.

ALEX. G. LEE, h.m. WM. ARTHURS, l.c. LAW'CE BUCHAN, c. SALTER M. JARVIS, I.c.

> Quarter-master. E. M. CHADWICK, h. m.

Surgeon.

Asst.-Surgeon.

JAS. THORBURN, M.D.,

SURGEON-MAJOR.

Captains.

WM. E. HODGINS. ALBERT A. MILLER, m. JAMES R. FOSTER. DANIEL H. ALLAN. LAW'CE BUCHAN, Adjt. ROBT. B. HAMILTON. EDWARD A. NASH. ROBERT H. BOWES. FRED'R W. STRANGE. JOSEPH M. DELAMERE,

ALFRED BAKER. THOS. BROWN.

Licutenants.

ALEX. J. B. CLOSE. HY. E. KERSTEMAN.

BERNARD JENNINGS. FRED'K F. MANLEY. RUSSELL WILKINSON.

M. M. KERTLAND.

2nd Lieutenants.

HENRY M. PELLATT. KENNETH A. MILLER, VILLIERS SANKEY. W. R. D. SUTHERLAND. JOHN A. MURRAY.

WALTER BARWICK.

JAMES C. MCGEE.

## STANDING ORDERS

OF

## THE QUEEN'S OWN RIFLES.

## APPOINTMENT OF OFFICERS.

1. The recommendation for appointment of Officers Recomshall rest with the Commanding Officer, and they shall mendation. be made by him from among the Non-Commissioned Officers and men of the Regiment, except in the case of transfer from another corps.

2. Gentlemen recommended shall, on appointment, Appointsubscribe to the Standing Orders of the Regiment, as

3. Officers, on appointment or promotion, shall be Posting. posted to such Companies as the Commanding Officer may think best.

## HONORARY MEMBERS.

4. Officers retiring from the Regiment with their rank, or gentlemen to whom the Regiment may feel under an obligation, may be elected Honorary Members of the Corps on the vote of a two-thirds majority of the Officers present at any regular meeting.

## FUNDS.

5. Officers shall contribute to the expenses of the Band, Mess, &c., such amounts as may from time to time be agreed upon among themselves, and which shall be placed in the charge of the Finance Committee.

2 in

herein contained.

## MEETINGS.

Quarterly.

6. The Officers shall meet quarterly on the first Wednesday in January, April, July and October, at any of which meetings matters not provided for in the Militia Regulations may be brought forward, and points at issue decided by a majority of those present.

Annual.

7. The January Meeting to be the Annual Meeting, and thereat a statement of the Band and other Regimental Funds shall be presented, together with the Reports of the Committees.

Order of Business. 8. The following order of business shall be observed at these meetings:—

Minutes of previous meeting read and confirmed, or otherwise.

Business arising from minutes.

Reports received.

Notices of notion.

General business.

Special.

9. Special Meetings may be called, on a requisition signed by any three Captains and addressed to the Commanding Officer, specifying the object for which such meeting is desired, and to the discussion of which the meeting, when called, shall strictly confine itself. Three days' previous notice of such meetings must be given to each Officer. The Commanding Officer may at any time call the Officers together for the consideration of matters affecting the welfare of the Regiment.

Chairman.

10. The Senior Officer present shall preside at all meetings.

### COMMITTEES.

11. There shall be three Standing Committees appointed at the Annual Meeting, viz., Finance, Band, and Rifle.

Finance.

12. Shall consist of a Major and two Captains, and shall exercise supervision over the Regimental Funds, and order such disbursements as may be necessary; one member shall act as Secretary-Treasurer to the Com-

mittee, and receive all subscriptions and funds that may accrue, for which he shall be accountable to the Committee, and make disbursements therefrom under their direction. He shall keep a regular account of the Regimental Funds, submitting the same for examination and audit at the Annual Meeting. The funds to be deposited in such Bank as the Committee may direct, in the names of the Commanding Officer, or Chairman, and the Secretary-Treasurer of the Committee. All cheques to be signed by the latter, and countersigned by one of the former.

13. Shall consist of three Officers, and have full and Band and sole control of the Band and Mess.

Mess.

14. Shall consist of three Officers, and have charge Rifle. of Rifle Matches and Rifle Practice.

15. Committees for special purposes may be ap-special. pointed when found necessary.

16. The Commanding Officer shall be ex officio a member of all Committees.

## MESS.

17. At mess the Senior Combatant Officer present is always in charge, and is responsible for all that takes place at table and in the ante-room both before and after dinner, for although Officers meet at mess on a footing of social equality it nevertheless is a parade. Officers attending thereat are under the same discipline, and as much under the orders of their Seniors, as when under arms.

18. Two Officers shall be detailed to act as President and Vice-President respectively, the former of whom is responsible for the correct carrying out of every detail connected with the table, and has the power to check any Officer, irrespective of rank, who may be conducting himself in an unseemly manner, or contrary to established customs.

19. The Vice-President shall assist the President in vice-Presithe execution of his duty, and they two only (save the dent. Senior Officer present) shall give any orders to servants or interfere with the discipline of the table.

Places at the table. 20. The Senior Officer shall sit at the centre of the table, the President at the head, the Vice-President at the foot, which shall be the point nearest the entrance for servants, no other places being reserved, as Officer do not sit according to rank. On entering the mess room the Senior Officer does so first, the others following, without regard to precedence.

Taking wine.

21. The practice of taking wine with one another will not be permitted.

Etiquette.

22. No letters can be written or opened without leave of the Senior Officer, President or Vice-President, nor can any Officer change his seat during dinner, or leave the table after dinner until the wine has passed a second time, without such permission.

"The "Queen."

23. In drinking the health of "The Queen," Officers shall do so without rising, except on special or extraordinary occasions.

## CORRESPONDENCE AND TITLES.

Correspondence. 24. In signing official correspondence, Officers should always give their rank and corps thus:

James R. Foster, Captain, Queen's Own Rifles.

While those with Brevet rank sign thus:

A. A. Miller, Captain and Brevet-Major, Oneen's Own Rifles.

Official communications should be addressed:

The Officer Commanding
Oneen's Own Rifles.

Communications on private matters, by name.

Titles.

25. Lieutenants are spoken to or of as Mr, and addressed by letter as Esq. In "Orders," they are designated by their rank; but under no other circumstances are they referred to in this manner, except when arrainged for trial or being rebuked by the Commanding Officer.

26. Officers above the rank of Lieutenant are, in uniform, addressed by their Militia rank.

27. The Adjutant should be addressed in accordance with the foregoing rules as his rank may demand, and, if by letter, followed by the word Adjutant.

### DRESS REGULATIONS FOR OFFICERS.

Every Officer, on appointment, shall at once provide himself with the uniform prescribed below, subject to such changes as may from time to time be made.

The Majors are responsible for the dress of the Officers, and must at once check such as are improperly dressed, or whose dress may be at variance with these Regulations.

28. The Badge of the Regiment (Gazetted 7th Feb., The Badge. 1879), shall be a Maple Leaf, on which is a scroll or garter clasped with a buckle, and bearing the legend, "Queen's Own Rifles," and the motto, "In pace paratus," encircling the figure 2, and surmounted by the Imperial Crown.

29. Rifle green cloth, edged all round, except collar, Tunic. with black, square cord: collar and cuffs of regimental facings (scarlet); single-breasted; the collar edged with half-inch black lace, with badges of rank: the cuffs to be pointed and ornamented according to rank. On each side of the breast five loops of black, square cord, with netted caps and drops, fastening with worked olivets; the top loop eight inches long, the bottom one four inches. On each shoulder a square cord loop, with a black netted button. On the back seams a single cord, forming three eyes at the top, passing under a netted cap at the waist, below which it is doubled, and terminating in an Austrian knot at the bottom of skirt; the skirt nine inches deep, for an Officer 5 feet 9 inches, with variation of \frac{1}{6} inch for every inch of difference in height; to be rounded off in front, closed behind, and lined with black.

30. FIELD OFFICERS.—Collar, laced all round with pistinctions black lace, with double row of figured braiding within of Rank. the lace. A crown at each end for Lieut.-Colonel, a star for Majors.

Sleeve ornament of lace and figured braiding, 11 inches deep.

CAPTAINS.—Collar, laced round the top with black lace, with single row of figured braiding below the lace. Crown and star at each end.

Sleeve ornament, an Austrian knot of square sard, with row of braided eyes all round the knot, 8 inches deep.

LIEUTENANTS.—Collar, laced round the top with black lace and plain edging of braid. A crown for Lieutenant, a star for 2nd Lieutenant at each end.

Sleeve ornament, an Austrian knot of square cord and tracing braid, 7 inches deep.

Collar Badges. The collar badges to be black silk, relieved with scarlet, and worn on tunics of all ranks, but on patrol and shell jackets by Field Officers only.

Busby.

31. Black lambskin, 5 inches high in front and  $7\frac{1}{2}$  inches at the back; the top  $6\frac{1}{2}$  inches long and 6 inches wide, covered with rifle green cloth; at the top, in front, an oval black silk cord cockade, relieved with scarlet, 2 inches deep and  $1\frac{1}{2}$  inches wide, with small bronze crown in centre; bronze chain  $\frac{1}{2}$  inch wide, on scarlet morocco leather, and lined with black velvet, with bronze rose fastenings at the sides, and a hook at the top, on the right. The Regimental Badge, black, the fibres of the leaf and the numeral relieved with silver; to be worn in front, point of stem 1 inch above the lower edge.

Cap Line.

32. A double black silk cord passing round the cap, hooked up in front, and at the sides and back, and curved downwards between the hooks, with slides on the pendant part and acorn ends.

The pendant shall be worn by mounted officers only.

Plume.

33. Black goat's hair, cut square at top, 6 inches high from the top of the Busby, with small scarlet feathers at the bottom, an inch high from the top of the bronze socket.

Stock.

34. Black silk tag across the throat.

Trowsers.

35. Rifle green cloth, trimmed down the outer seam, with stripe of 2-inch black mohair braid, to be worn with full dress or mess uniform; rifle green serge, with same stripe as cloth, to be worn with patrol jacket.

36. Goat skin,  $3\frac{1}{4}$  inches wide, with silver regimental Pouch-belt. plate, whistle and chain.

Pouch-belts are to be worn under the shoulder-cord; the pouch to rest in the centre of the back; the belt-plate in the centre of the breast.

37. The ornaments shall be as follows:

Ornaments.

- (a). On the left breast a lion's face, in high relief, on a plate within a conventional foliated wreath, or raised border. Diameter over all, 2 inches.
- (b). Pendant from the lion's jaws, a double chain, to hang two inches below the edge of the belt, of plain, circular links, of  $\frac{1}{5}$  inch in diameter, with a whistle thereto attached.
- (c). A whistle case affixed to the belt below the right breast, octagonal and tapering in shape, each of the eight sides ornamented at the top and also at the foot with an oak leaf (conventional), the whole ornamented or encircled at the top and also at the foot with a wreath or raised border of oak leaves, and ending at the foot in an acorn. The length from the top or ring of the whistle to the foot of the case 3½ inches.
- (d). The centre ornament (Gazetted 7th Feb., 1879), on a plate between two wreaths of maple leaves in orle, conjoined in base, a maltese cross of black enamel, fimbriated; between the respective limbs of the cross four lioncels, passant, guardant; charged upon the cross, a plate of black enamel inscribed with the figure "2," within a border also of black enamel and fimbriated, inscribed with the words "Queen's Own Rifles." Over all, the Imperial Crown of England, resting upon a soutien or supporting tablet. Breadth of ornament, 3 inches; height, 3\frac{3}{2} inches.
- 38. Black patent leather, to hold a field glass, with Pouch. silver bugle, figure 2 in centre, surmounted by a crown.
- 39. As worn by Rifle Regiments in H. M. Service; Sword. hilt and scabbard nickel plated.

Besides parades, swords are to be worn at levees and balls, in the presence of Her Majesty, her representative, or a General Officer.

40. Black goat skin,  $1\frac{1}{2}$  inches wide, with slings 1 Sword Belt. inch wide, snake clasps and silver mountings; to be worn under the tunic and patrol jackets.

Sword Knot.

41. Black leather cord with acorn ends.

Sabretache.

42. Black patent leather, 3 slings of goat skin, each 1 inch wide.

Gloves.

43. Black, for Parades; white, for Balls, Levees, Concerts, &c.

Spars.

44. Worn with trowsers, steel, crane neck, nickelplated, 2 inches long, leather under-strap; with pantaloons, jack spurs, nickel-plated, with chain under-strap.

Patrol Jacket.

45. Rifle green serge, with scarlet cloth collar, rounded in front, and edged with inch black lace all round: 4-inch openings at side seams: black shouldercord with netted button; without rank lace; pockets over each breast, without flaps; hooks and eyes in front: 28 inches long for an Officer 5 feet 9 inches in height, with & inch variation for each inch difference in height.

Forage Cap.

46. Glengarry pattern, rifle green, with scarlet ball on top, bound with black leather; no rosette; regimental badge, in silver, placed on left side, 2½ inches from the front, stem just above the binding.

Shell Jacket.

47. Rifle green cloth, edged all round with inch black lace and tracing braid, forming a crow's foot at corners and at the side seams, black shoulder cord with netted button: scarlet collar, with \frac{1}{2} inch lace and tracing braid as follows, below the lace, in each case forming a crow's foot at centre behind: Field Officers—Double row of eyes. Captains-Single row of eyes. Subalterns —A single line, with \(\frac{1}{2}\) inch lace above the bottom of collar. Black cuffs, with point of 1-inch black lace 61 inches deep, with tracing braid as follows, in each case forming a crow's foot at the peak, and a braided figure below: Field Officers—Double row of eyes all round the lace. Captains—Single row of eyes all round outside the lace, and single line inside. Subalterns-Single line all round. Black silk lining; pockets inside the breasts; hook and eye fastenings.

The collar of the jacket may be thrown back, but not turned down.

Waistcoat.

48. Rifle green cloth, no collar, open half way down, edged all round with 1 inch black lace and tracing braid, forming a crow's foot at corners; pockets, edged with tracing braid, crow's foot at corners and centres; hook and eve fastenings.

49. For Mounted Duties, Rifle green cloth or serge, Pantaloons. with stripe of 2-inch black braid. Worn with tunic and patrol jacket respectively.

50. For Mounted Duties, riding boots according to Boots. pattern; for others, Wellington or ankle boots.

51. Black leather, 8 inches high behind, arched over Leggings. instep to 6 inches high in front, 3 straps and buckles to fasten on outside.

To be worn in wet or muddy weather with all orders of dress, but not when off duty,

52. Dark grey cloth, double-breasted, to reach within Great Coat a foot of the ground; stand and fall collar, 4% inches deep, with fly to cover the band of cape when buttoned on; loose round cuffs, 6 inches deep; 2 pockets at the waist, in front, 2 openings behind at the side seams, with pointed flaps 11 inches long; and a breast-pocket on the left inside; a slit in the left side for hilt of sword to pass through; an opening behind 19 inches long, with a fly; 2 rows of regimental buttons down the front, 6 in the row; 3 buttons on each skirt flap; 4 small buttons at the opening behind, and 5 small buttons under the fly at the collar; a cloth back-strap attached to the top button of the skirt flap, to confine the coat at the waist; 2 hooks and eyes at the collar-

53. Of same cloth as the Coat, to button on, and Cape. coming down to the waist, with 4 small regimental buttons in front, and 2 hooks on the collar, with bronze rosettes and chain fastening.

Capes shall be worn with great coats on parade, unless otherwise ordered.

#### HORSE FURNITURE.

54. Hunting.

55. Black lambskin, 3 feet 4 inches in length; 1 foot Shabraque. 9 inches deep in front, and 12 inches behind, with rounded corners in front and rear, covering saddle and wallets; scarlet cloth edging 1 inch deep; moleskin lining; black leather seat.

Saddle.

19

Wallets.

56. Pocket shape; black patent leather cover (for undress), with silver studs.

Bridle and Breast Plate.

57. Brown leather, cavalry pattern, bridle with green front and rosettes, and silver-plated buckles, bent branch bit, with bronze bosses, having bugle in the centre, encircled with the words "Queen's Own Rifles."

Plume.

58. Black horse-hair, 18 inches long, with silver ball socket.

Chain.

59. Bright steel, with swivel rings and spring lock.

DRESS REGULATIONS FOR NON-COMMIS SIONED OFFICERS AND MEN.

The Adjutant is directly responsible for the dress of the Non-Commissioned Officers and men; the Sergeant-Major assisting him in this duty.

Uniform.

60. The uniform of Non-Commissioned Officers and men shall be such as issued by the Militia Department to Rifle Corps, with, however, the following distinctive marks:

Tunic.

61. The collar to have a piece of inch black braid round the top, shewing a light of \( \frac{1}{4} \) inch scarlet below; the shoulder straps plain, having the letters Q.O.R., worked in scarlet worsted. The Band and Buglers wear "wings" on the shoulder, of a regimental pattern; with the latter, the arm and back seams are piped with Bugler's cord. Sergeants shall wear an Austrian knot of black square cord in place of the braid on the sleeve, and 1st Class Staff-Sergeants' Tunics shall be frogged similar to a subaltern Officer's, having the shoulder strap in place of the cord.

Patrol Jacket. 62. Staff-Sergeants shall wear for undress a serge patrol jacket similar to the officers, but having the shoulder-strap in place of the cord.

63. Government issue with  $\frac{1}{4}$  inch scarlet stripe; Trowsers. Rifle green cloth for 1st Class Staff-Sergeants with full uniform, serge with undress.

Tunies and Trowsers must be made to fit as close as the free action of the limbs will allow, necessary alterations being at the expense of the wearer, and strictly in accordance with regimental patterns.

64. Black sealskin, according to pattern, with Regi-Busby. mental Badge (Bronze), in front, bronze chain on a scarlet leather ground, and bronze bosses.

Must be worn perfectly straight upon the head, the lower edge to rest half an inch above the eyebrows.

65. Black leather, 8 inches high behind; arched over instep, to 6 inches high in front; 3 straps and buckles to fasten on outside.

The trowsers to fall two inches over the top. Worn in wet or muddy weather with all orders of dress, but not when off duty.

66. Glengarry pattern, with scarlet ball, bound with Forage Cap. leather; no rosette, but bronze regimental badge on the left side; the stem of the leaf to rest above the binding, and the edge  $2\frac{1}{2}$  inches from the front.

To be worn on the right side, the right edge to touch the right ear, and covering in front about one-third of the forehead, the upper edges close together at the front.

67. Staff and Company Sergeants shall wear a cross-belt with ornaments similar to those of an Officer, Cross-belts except that the latter shall be bronze with scarlet enamel cross (General Order No. 5, 14th March, 1879). They are worn in a similar manner to the Officers', and shall be procured at the expense of the wearer.

68. Government pattern.

Cross-beits, rank and file

Cross-belts are worn over the left shoulder, under the shoulder-strap, the pouches to rest so that the top is in line with the lower edge of the waist-belt.

69. Government pattern, snake fastening.

Waist-belts should be worn so tight that they can be distinctly felt by the wearer; the snake to be permanently attached to the adjusting end of the belt, and so placed that when fastening it it hooks upwards the adjusting end to be worn on the right side.

70. Government pattern.

Are worn on the right shoulder under the shoulder strap. When in use they will hang over the sword, the top immediately below the hilt. When empty they will be rolled up, and rest inside the hilt of the sword on the frog.

Waist-belts.

Haversacks.

Great Coats.

71. Government pattern.

Shall be folded for the knapsack to a size of 13 inches deep and 15 inches wide. When worn on parade the back-strap must be taken off and the coat drawn in closely in two folds, turning inwards, so as to show the scarlet piping behind the hips.

Fitting.

72. Crossbelts or waistbelts are not upon any account to be cut or altered. If they cannot be made to fit by the ordinary means they must be returned to the store for exchange, or for alteration by a competent mechanic.

Cleaning.

73. Varnish, jet or any substance with a brittle surface must not be used in the cleaning of belts. Harris' Composition or common blacking only will be allowed.

#### ORDERS OF DRESS.

Officers and men are particularly cautioned against the unsoldierly habit of appearing in public, when coming to or returning from parade, or on any occasion when they may be in uniform apart from the Regiment with tunics, serges or great-coats unbuttoned. Non-commissioned Officers and men shall invariably wear the waist-belt when in uniform, except on fatigue duty.

#### OFFICERS.

Review Order. 74. Full dress; horse furniture, for mounted officers, complete.

NON-COMMISSIONED OFFICERS AND MEN.

Tunic, busby, cross-belt and black woolen or cotton gloves.

#### OFFICERS.

Field Day Order. 75. Serge uniform and forage cap. Horse furniture for mounted officers same as Review Order, without shabraques; wallets with covers.

NON-COMMISSIONED OFFICERS AND MEN.

Serges, if issued; otherwise cloth tunics, forage caps and cross-belts.

#### OFFICERS.

Marching Order. 76. Same as Review Order, with watch coats folded and carried, with straps, same as knapsack. Mounted Officers, watch coats rolled and strapped across the saddle, over the holsters and shabraque.

#### NON-COMMISSIONED OFFICERS AND MEN.

Same as Review Order, with complete kit and equipment. The great-coat to be folded on the back of the knapsack, with the forage cap, badge outwards, between the coat straps on the back.

#### OFFICERS.

77. Same as Field-day Order.

Drill Order.

NON-COMMISSIONED OFFICERS AND MEN.

Same as on Field-day Order, but no cross-belt for rank and file.

#### OFFICERS.

78. Shell jacket and waistcoat, cloth trowsers, black Mess Order. neck-tie. Officers on duty will wear pouch-belt, with jacket hooked up at mess, and appear in the ante-room with swords.

#### OFFICERS.

79. Same as Review Order.

Divine Service Order.

#### NON-COMMISSIONED OFFICERS AND MEN.

Same as Review Order, without cross-belts for rank and file.

No Medals, save those given for actual service, meritorious conduct, or saving of life, shall be worn by either officers or men.

Watch-chains or trinkets shall not be visible in uniform.

#### ENROLMENT.

All Non-Commissioned Officers and Men serving with the Regiment shall be regularly attested, and sign the Service Roll.

- 80. No man shall be eligible for enrolment in the Qualifica-Regiment who belongs to another corps, or who is tion. under the age of 18 or over the age of 45, or who is under 5 feet 6 inches in height, or not physically sound, or not vouched for as of good character.
- 81. In case a man has served in another Corps, Former whether in the Army, Militia or Volunteer Force of this Service. or any other country, he shall not be enrolled unless he can produce a discharge or transfer from the same.

Examination. 82. On a man presenting himself for enrolment, he shall first be brought before one of the Surgeons and Adjutant, who shall ascertain whether he is up to the required standard; if passed, an attestation form shall be filled up, giving the recruit's name in full, height, age, and calling, signed by an Officer of the Company he desires to join, and one of the examining Officers, and left on file in the orderly room.

Drill.

83. The recruit will then be instructed to attend the Recruit Class until the Adjutant deems him fit for his Company.

Attestation.

84. When passed the Recruit Class, he will be attested by the Commanding Officer, and sign the Service Roll, the date of the same being filled in on the attestation form.

Posting

85. The Adjutant will give him a certificate to the Officer commanding his Company that he has passed, and can now be served with uniform and is permitted to drill with his Company. The recruit shall then be taken on the strength of the Regiment and posted to his Company in Orders.

## DISCHARGE OR TRANSFER.

Discharge.

86. Officers Commanding Companies will at once notify the Adjutant when a man desires his discharge, and, if good reasons are given therefor, and his uniform returned in good order, a discharge, stating length of service and character, will be given. The man's name will then be put in Orders as struck off the strength of the Regiment.

Transfer.

87. When a transfer is made from one Company to another in the Regiment, the consent of the Officer commanding the Company to which he is attached and of that to which he is to be transferred must first be obtained, and also the sanction of the Commanding Officer. The transfer will be announced in Orders as soon as the clothing, &c., of the man has been returned to his old Company, or, if he be allowed to retain it a suit equally good is turned over.

## APPOINTMENT AND PROMOTION OF NON-COMMISSIONED OFFICERS.

88. In the appointment and promotion of Non-Recommen-Commissioned Officers the Commanding Officer shall dation. exercise the power of confirming them or otherwise, Officers commanding companies or Staff Officers first having made the recommendation.

89. For combatant rank, the special qualifications qualificas shall be the possession of a certificate of capabilities for tion. drill from either the Schools of Military Instruction, the Volunteer Board, or the Regimental Drill Class, good penmanship, steady habits, and control of temper.

90. The names of men recommended for promotion Confirmamust be sent to the Orderly Room, particulars being tion. given as to the vacancy to be filled; and, if satisfactory to the Commanding Officer, the promotion will be announced in Orders.

## BAND AND BUGLERS.

91. The expense of the maintenance of the Band in Maintea state of efficiency shall be borne solely by the Officers nance. of the Regiment; the annual grant from the Militia Department in aid of such expense only being excepted.

92. The Band and Buglers will, at all parades, be Parades, under the immediate charge of the Adjutant, who will be responsible that the men are properly dressed and equipped; that in playing for the March Past the proper cadence is strictly maintained, and that in marching at the head of the Regiment the regulation length of pace and cadence are on no account departed from.

93. They will be subject to the inspection of the Inspection. Adjutant whenever it may be deemed necessary.

94. The music to be played, when with the Regiment, shall be selected by the Bandmaster, subject to the approval of the Band Committee.

Engagements.

95. The Band Committee shall also decide upon what public or private engagements the Band shall accept, and regulate at all times the tariff of charges for such engagements. In all public notices of entertainments or the like, when it is announced that the Band of the Regiment will play, such announcement shall be preceded by the words: "By permission of the Lieutenant-Colonel Commanding, and the Officers of the Regiment."

March Past.

96. The music to be played for the March Past in column shall be the "Queen's Own Rifles Regimental March," and for quarter column "Old Ninety-Five."

Processions.

s. 97. It is an absolute rule that the Band and Buglers, or any part of them, shall on no account take part in any procession, or play on the street, save at the head of the Regiment, or a detachment of it, unless under such special circumstances as the Commanding Officer may deem it proper to permit.

Stores

98. The Band Stores of all kinds shall be in charge of the Band Sergeant, who shall be responsible to the Band Committee for their proper care, distribution and return. He shall be assisted in these duties by the Band Corporal.

## PIONEERS.

Composition

99. The Pioneer Corps shall consist of 1 man from each Company, and shall be under the charge of a Non-commissioned Officer. They shall, if possible, be mechanics, and must be steady and reliable men.

Duties.

100. Their duties at parades, when not otherwise required, shall be to act as police during drill; in keeping the armoury or parade ground free from spectators. For these duties they will be under the orders of the Adjutant. In Camp, Barracks, or on the line of march, they will be employed by the Quarter-master in such duties as he may require, and will be under his orders.

Equipment.

101. The Non-commissioned Officer in charge shall be responsible that the outfit, equipment and clothing of the corps are at all times kept in good order.

#### RANK BADGES.

FOR NON-COMMISSIONED OFFICERS.

102. Chevrons shall be worn on both arms by all Chevrons. Non-Commissioned Officers, each stripe being  $\frac{1}{2}$  inch black braid on a scarlet cloth ground, shewing  $\frac{1}{16}$  inch light between and on the edges.

With tunics they shall be worn by all Non-Commissioned Officers on the upper arm, the point being one inch above the elbow.

With great-coats and serges, Staff-Sergeants shall wear them inverted just above the wrist; others above the elbow, as with tunics.

103. The several ranks are entitled to chevrons and Badges. badges as under:

Pioneers . . . . { Crossed axes, in scarlet worsted, on both arms, two inches above the elbow.

Corporals .... Two stripes.

Sergeants .... Three "

Pioneer Serg't or Corp. { Crossed axes, worked in scarlet worsted, on both arms, above the stripes.

Col.-Sergeants. On right arm, Badge of Crossed Swords and Crown, surrounded with a wreath worked in searlet and black silk, with one stripe underneath, and on left arm three stripes.

2nd Class
Staff-Sergeants
Paymaster-Sergeant...
Phree stripes.

Staff-Sergeant's distinctive badges shall be in black silk relieved with searlet, worn on both arms.

All rank badges shall be procured at the expense of the wearer.

## MERIT BADGES.

104. For the encouragement of Non-commissioned Officers and Men in the Regiment, distinctive badges shall be awarded for Good Service, Marksmanship and Drill. These badges shall be first issued at the ex-

pense of the Regiment, but in case of their becoming worn out or lost, they must be replaced at the expense of the wearer.

Good Service.

105. The Good Service Badge is not to be given for service alone; good conduct, punctual attendance at drill, and cleanliness in dress, shall also be taken into consideration. They shall be awarded by the Commanding Officer, and may be by him recalled should a man disgrace himself, the main object being that only deserving men shall wear them.

(Size, 11 inches square-to be worn on the right arm, just above the sleeve knot.)

To N. C. O. and men of three years' continuous service.. A Star in scarlet worsted. To N. C. O. and men of six years' continuous service.... A Maltese

Cross in scarlet silk.

To N. C. O. and men of nine years' continuous service . . A Maltese Cross in scarlet silk, surmounted by a Crown.

Marksman's.

106. These badges shall be awarded in accordance with such regulations as the Rifle Committee may issue from time to time, and must be at once removed from the clothing of such men as fail to establish their right to retain them.

(Size, 3 inches wide by 2\ deep-to be worn on left arm, just above the sleeve knot).

To Marksmen of the Second Class.... Crossed Rifles in searlet worsted. " First " .... " scarlet silk. Best Shot in the Regiment..... \*\* scarlet silk, sur-

Imounted by a Crown.

Drill Instructor's.

107. To be awarded to such number of Non-Commissioned Officers or men as the Commanding Officer may deem necessary, who, having passed a special examination, are qualified as Drill Instructors, and who shall be so employed when required.

(Size, 23 inches wide by 13 deep-to be worn on both arms, immediately above the stripes of Non-commissioned Officers, or an inch above the elbow with men).

To Drill Instructors ...... Crossed Sword Bayonets in scarlet silk-

## COMPANY ORGANIZATION.

Designation.

108. The several companies of the Regiment shall (for the purpose of interior economy) be known and designated by letters. During drill in Battalion, they will be called by their numbers, as told off.

109. The flank companies on parade shall not neces- Flank sarily be those occupying such positions by the natural Companies. order of their letters or the seniority of their captains, but shall be those selected by the Commanding Officer.

110. Each company shall (for the purpose of interior Division. economy) be divided into two half-companies; the right under the charge of the senior subaltern, the left under the junior; and these again each into two squads, under Non-commissioned Officers, whose several duties will be to see that their squads are warned for all duties and parades, etc.; that their clothing, etc., is in good order, and that they are regular and punctual on parade, and the cause of irregularity or non-attendance at once ascertained and reported to the officer commanding the company.

As this system of squadding does not affect the formation of a company on parade, it will be found advisable to squad it by districts, for the purposes of warning, so that each Non-commissioned Officer may have his men residing in the same locality as far as possible.

111. A roll of the company by squads, with the full squad Rolls. name, business address and residence of each man. and name of Non-commissioned Officer in charge, must be posted in each armoury, and each man's name and number must be placed behind his rifle and accourtements.

112. Non-commissioned Officers and men will be Clothing and allowed to take home their clothing and waist-belts, Equipment. but all arms (save sergeants' swords) and appointments must be kept in or returned to the armoury after parade, and shall not be taken therefrom except with the special permission of the Commanding Officer.

113. During the target-practice season, however, Rifles. rifles may be taken out, for such practice only, by men recommended by the officer commanding the company; the name and residence of the man accorded the privilege, with the number of the rifle, having been first registered in the Orderly Room in a book kept for that purpose. Such rifles must be returned after each practice to the temporary armoury near the ranges.

114. The sergeants shall in turn do duty as orderly Orderly sergeants, the tour lasting (when not in camp or bar- Sergeants. racks) for one month.

Orders.

115. Regimental and other orders shall be regularly copied into the Company Order Book, the Orderly Sergeant attending the orderly room for that purpose whenever called for.

Transfer.

116. The transfer of a Company from one Officer to another must take place in the presence of the Quartermaster. The stores must be checked with the Regimental Stores Book, and the losses assessed and paid for before the transfer is completed; a receipt shall then be given to the retiring Officer.

Funds.

117. Company funds shall be contributed to by the Non-commissioned Officers and Men, in such manner and amounts as may from time to time be agreed upon among themselves, subject to the approval of the Commanding Officer. Such funds shall be placed in charge of a Finance Committee.

## ARMOURIES.

Fittings.

118. The several company armouries shall be fitted up on a uniform plan, and no departure from that, in the way of extra fittings or furniture, will be allowed, save such as may be approved of by the Commanding Officer.

Inspection.

119. The armouries must be kept clean and regular, being liable at any moment to inspection.

Improper use.

120. Non-commissioned Officers or Men shall not be allowed to congregate in their armouries during the day, unless for purposes of parade; and at no time shall beer or spirituous liquors be brought into or used in them. Rough or unseemly play, whereby damage may be done, must not be permitted.

Arms.

121. Men must not be allowed to handle their arms or accoutrements except when in actual use. In putting arms, &c., away after drill, care must be taken that they be put in their proper numbers, and handled in a careful manner. The habit of blowing and putting a finger into the muzzle of a rifle must be instantly checked, as rust is caused thereby.

#### ORDERLY ROOM.

122. The Orderly Room shall be under the imme- Records and diate charge of the Adjutant, who shall be responsible Books. that the books, forms and records of the Regiment are correctly and regularly kept, and that no bookswhether regimental or reference—are taken therefrom.

123. The orders and detail of duties shall be given Orders. to Orderly Sergeants from the Orderly Room, when and Detail. necessary. Orders concerning Officers only shall be sent to them personally, and they shall sign their names in acknowledgment of the receipt thereof.

124. The Commanding Officer will attend the Or- Transaction derly Room for the transaction of Regimental business of Business for half an hour before and one hour after each parade; also at such times as may be notified in Orders.

## STORES.

125. The Quarter-master shall take charge of all Quarterstores issued by the Militia Department or purchased master. by the Regiment, issuing the same to officers commanding companies, etc., as required.

The Quarter master shall see that the Store rooms are kept clean; that the stores are regularly arranged and classified; that the books are posted up to the latest date, and that no one is admitted to the Storerooms unless on business.

126. Both Regimental and Company stores shall be Inspection. inspected by the Commanding Officer at least once a year, or oftener, if he see fit, when all losses must be accounted for, or charged to those losing them, or to the Company.

#### PUBLIC.

127. An account shall be kept by the Quarter-mas-Regimental. ter with the Department, and another with each of the Companies, Band, Buglers, Pioneers, and Staff-Sergeants.

All "Issues" from the Quarter-master's store must be on requisitions from Officers commanding Com-

panies, countersigned by the Commanding Officer; and for all "Returns" a receipt must be given by the Quarter-master.

Company.

128. Each Company shall keep a Stores Book, in which all "Issues" from the Quarter-master's store or "Returns" thereto must be entered at once, with the date and any particulars connected therewith. In this book two accounts shall be kept: one with the regimental store, the other with the individual men of the Company.

Individual.

129. A page shall be given in the Company Stores Book to each man, and each "Issue" made to him must be signed for and the date given; when "Returns" are made, the Officer or Non-Commissioned Officer receiving must sign for them in the presence of the man returning them. When Rifles, Swords, Knapsacks, Haversacks, or Great-coats are issued or returned, the regimental number of each must be in their respective columns; but in the case of Clothing and Accoutrements the figure 1 only is necessary.

#### PRIVATE.

Purchase.

130. Forage Caps, Leggings, Busbys, Badges and other small stores, the property of the Regiment, shall be purchased by the Non-commissioned Officers and Men, and then become their own property, for regimental purposes only. They can be obtained from the Quarter-master without requisition, but must be paid for at the time.

## BOOKS.

All regimental and company books shall be inspected by the Commanding Officer at least once a year, or oftener, if he may think fit. They shall also be produced at the Annual Inspection of the Regiment before the District or other Staff Officer.

Pattern.

131. All books used in the Regiment shall be of a uniform pattern. Company books must be obtained by purchase from the Quarter-master.

Regimental.

ental. The books to be kept in the Regiment shall be:

(a). General Order Book.—A Guard Book, in which all General Orders affecting the Regiment shall be inserted.

- (b). Letter Book.—In which an impression of all letters written by the Commanding Officer or Adjutant on regimental matters shall be kept.
- (c). Circulars Book.—A Guard Book, for the reception of all Circulars, District Orders, and other memoranda of importance.
- (d). Regimental Order Book.—In which all Orders issued by the Commanding Officer shall be inserted, as well as copies of General Orders regarding the Regiment, for promulgation to the different companies.
- (e). Service Roll Book.—An alphabetical roll, containing the names of all men joining the Regiment, with their age, date of enrolment and discharge, together with any particulars affecting their character or service.
- (f). Nominal Roll Book.—A book to contain the names, by companies, of all drawing pay for annual drill or other services.
- (g). Records of Regiment and Officers' Services.—To contain a record of all services performed by the Regiment; also, any changes in dress, etc.; and likewise a record of all officers serving or who have served in it, with dates of their promotion, retirement, age, calling, and particulars of their service.
- (h). Quarter-master's Store Book.—To contain an account of all stores received from the Militia Department and issued in the Regiment.
- (i). Register of Rifle Practice.—Containing the scores of Non-commissioned Officers and men competing for marksmen's badges.
- (j). Register of Arms.—Being a record of Rifles taken out for target practice, with number of the same and name and residence of those taking them.
- 132. The books to be kept in each Company, the Company Band, Buglers, and Pioneers, shall be—
- (a). Roll Book.—A roll of Non-commissioned Officers and Men of the Company.
- (b) Order Book.—A book to contain orders affecting the company.

(c). Stores Book.—Containing an account of stores received from the Quarter-master and issued to the Non-commissioned Officers and Men of the Company.

(d). Squad Rolls.—Cards containing the names and residences of the Non-commissioned Officers and Men of the Company, for the purpose of interior economy.

133. Officers are required to be in possession of the latest editions of the following books: "The Standing Orders of the Regiment," "Field Exercise," "Rifle Exercises," "Militia Regulations and Orders:" and Non-commissioned Officers of the three former.

## TARGET PRACTICE, ETC.

Larget

Individual.

134. Every possible encouragement shall be given to the target practice of Non-commissioned Officers and Men; the object being to make every man a fair marksman, rather than the cultivation of a few "crack" shots.

Matches.

135. In addition to the marksmen's badges already described, company and regimental matches, shall, if possible, be held annually; but no medals or metal badges that can be worn on the person shall be awarded as prizes.

Judging

136. Judging distance shall also be practised, particularly among Officers and Non-commissioned Officers: a prize being awarded annually for the greatest number of points scored during the season, in accordance with the Regulations issued by the Rifle Committee,

Runges,

137. An Officer shall always be present at the practice who, with the Sergeant Instructor of Musketry, shall be directly responsible that the firing is regularly carried out; that the men are not disturbed while firing: that the scores are correctly kept and regularly forwarded to the Orderly Room, and that new men are carefully instructed in the use of the rifle.

#### FORMING PARADE.

138. Regimental parades shall be formed as follows: Regimental.

(a). At twenty minutes before the hour named for Buglers. the parade all the Buglers will fall in, ten paces from the centre of the directing flank of the ground where the Battalion will parade in column and facing it. All the Buglers will sound the calls.

(b). At fifteen minutes to the hour they will sound, Dress. "Dress for parade."

(c). At the hour they will sound, "Orderly Ser- orderly geants." Orderly Sergeants will fall in on the directing Sergeants. flank, under the charge of the Sergeant-Major, who will give the commands, "Right dress," "Eyes front," "Shoulder arms," "— paces from No. 1," "Outwards turn," "Quick march." The Sergeants will turn outwards and move off to their respective distances and take up their dressing with arms at "the recover." When dressed, the Sergeant-Major will give the command, "Steady," when they will "shoulder."

(d). Buglers will sound "Fall in," when the men Fall in. will smartly and quietly move on to the parade ground with shouldered arms, and fall in at "the order," one pace in rear of and to the right of their Orderly Sergeants. The Band will fall in at 10 paces from the reverse flank of the leading company, in line with it, and, if the parade be formed in the open air, they will play during the formation.

(e). The Sergeant-Major will give the command, Dressing. 'Parade, by the Left, Dress up," when the Orderly Sergeants will turn to the right, dress their Companies, and give the command, "Eyes front."

(f). When the Companies are dressed, the Ser-Calling geant-Major will give the command, "Call your Rolls. rolls," when the Orderly Sergeants will move to the front of their Companies and call their rolls. They will then give the command, "Fix swords," "Open order." "March," and the Supernumerary Sergeants

(c). Stores Book.—Containing an account of stores received from the Quarter-master and issued to the Non-commissioned Officers and Men of the Company.

(d). Squad Rolls.—Cards containing the names and residences of the Non-commissioned Officers and Men of the Company, for the purpose of interior economy.

Individual.

133. Officers are required to be in possession of the latest editions of the following books: "The Standing Orders of the Regiment," "Field Exercise," "Riffe Exercises," "Militia Regulations and Orders;" and Non-commissioned Officers of the three former.

## TARGET PRACTICE, ETC.

Target Practice.

134. Every possible encouragement shall be given to the target practice of Non-commissioned Officers and Men; the object being to make every man a fair marksman, rather than the cultivation of a few "crack" shots.

Matches.

135. In addition to the marksmen's badges already described, company and regimental matches, shall, if possible, be held annually; but no medals or metal badges that can be worn on the person shall be awarded as prizes.

Judging Distance.

136. Judging distance shall also be practised, particularly among Officers and Non-commissioned Officers: a prize being awarded annually for the greatest number of points scored during the season, in accordance with the Regulations issued by the Rifle Committee.

Ranges.

137. An Officer shall always be present at the practice who, with the Sergeant Instructor of Musketry, shall be directly responsible that the firing is regularly carried out; that the men are not disturbed while firing; that the scores are correctly kept and regularly forwarded to the Orderly Room, and that new men are carefully instructed in the use of the rifle.

### FORMING PARADE.

138. Regimental parades shall be formed as follows: Regimental.

(a). At twenty minutes before the hour named for Buglers. the parade all the Buglers will fall in, ten paces from the centre of the directing flank of the ground where the Battalion will parade in column and facing it. All the Buglers will sound the calls.

(b). At fifteen minutes to the hour they will sound, Dress. "Dress for parade."

(c). At the hour they will sound, "Orderly Ser- Orderly geants." Orderly Sergeants will fall in on the directing Sergeants. flank, under the charge of the Sergeant-Major, who will give the commands, "Right dress," "Eyes front," "Shoulder arms," "- paces from No. 1," "Outwards turn," "Quick march." The Sergeants will turn outwards and move off to their respective distances and take up their dressing with arms at "the recover." When dressed, the Sergeant-Major will give the command, "Steady," when they will "shoulder."

(d). Buglers will sound "Fall in," when the men Fall in. will smartly and quietly move on to the parade ground with shouldered arms, and fall in at "the order," one pace in rear of and to the right of their Orderly Sergeants. The Band will fall in at 10 paces from the reverse flank of the leading company, in line with it, and, if the parade be formed in the open air, they will play during the formation.

(e). The Sergeant-Major will give the command, Dressing. "Parade, by the Left, Dress up," when the Orderly Sergeants will turn to the right, dress their Companies, and give the command, "Eyes front."

(f). When the Companies are dressed, the Ser-Calling geant-Major will give the command, "Call your Rolls. rolls," when the Orderly Sergeants will move to the front of their Companies and call their rolls. They will then give the command, "Fix swords," "Open order," "March," and the Supernumerary Sergeants

will dress the rear rank and give the word, "Eyes front." Orderly Sergeants will give the command to the Company, "Stand at ease."

Officers.

(g). Buglers will sound "Officers call," and Officers will join their Companies, the Orderly Sergeants giving the command, "Attention," and hand Companies over to the Officers commanding them, the Adjutant taking over the parade from the Sergeant-Major.

Inspection.

(h). Officers will inspect their Companies as laid down in Rifle Exercises.

Equalizing.

(i). During the inspection the Sergeant-Major will ascertain the strength on parade and report same to the Adjutant, who will give the Sergeant-Major the detail. Buglers will sound for Orderly Sergeants, who will parade under the Sergeant-Major on the reverse flank. He will give them the number of files required from or to be given to them, when they will at once report to their Officers, who will send the files required to the reverse flank, whence the Sergeant-Major will distribute them to the several Companies.

The weakest Companies on parade should generally be broken up.

Officers of Companies broken up will be posted to other Companies by the Adjutant; Sergeants, by the Sergeant-Major.

Proving.

(j). Officers will then size and prove their Companies as laid down in Field Exercises.

Markers.

(k). Buglers will sound for Markers, who will take up the required distance for their Companies, under the superintendence of the Adjutant, and receive the commands from him, "Steady," "Order arms."

Marching on Markers.

(1). Buglers will sound "the advance," when Officers will draw their swords (unless a parade without arms or with side arms only) and move their Companies on their Markers; the Left Guides will dress them, the Companies being allowed to stand at ease, and the Buglers be ordered to join the Band, their Companies, or go to practice, as may be required, leaving one orderly Bugler to attend the parade.

(m). The Adjutant will report to the Commanding Command-Officer that the parade is ready, and will hand it over ing Officer. to him.

139. A Staff parade will occasionally be formed, Staff, &c. either before or after the general parade, as most convenient, which the Band, Buglers and Non-commissioned Officers will attend. Staff and other parades will be formed by the Sergeant-Major in a manner similar to the Regimental, and, after the rolls are called, will be wheeled into line and ranks opened for the inspection of the Adjutant, the Officer commanding a Guard of Honour, &c.

### DISMISSING PARADE.

140. On the Commanding Officer calling "Officers" At home. at the end of a parade, they will all proceed at once towards him, saluting with their swords as they come up, and then returning swords. After receiving his instructions, they will, on leaving him, salute with the hand and return to their Companies. The several Companies will be marched to their armouries in small parties, and there deposit their arms, falling in again to hear the orders read, and shall then be dismissed; Officers being careful that no noise is made on leaving the parade.

141. Officers, when called out by the Commanding Officers. Officer during a parade, will salute with their swords. both on approaching and leaving him, coming to the "carry" in the interval.

142. When in Camp or Barracks, after the Officers Camp or fall out, they will not return to their Companies. The Barracks. parade, if a Commanding Officer's, will be handed to the Adjutant; or, if the Adjutant's, to the Sergeant-Major, who will dismiss it as a whole, the men leaving the parade quietly with shouldered arms.

## GENERAL INSTRUCTIONS.

General Duties.

143. The duties and general conduct of Officers, Non-commissioned Officers and Men being clearly laid down in the Regulations and Orders for the Militia of Canada, 1879, it will be unnecessary to recapitulate them here; but it may be advisable to call attention to a few points that Militia men are apt to err in:

Maintenance

144. Officers of the Regiment are directed to mainof authority. tain their rank and respect for their corps in all particulars; endeavouring to check and put down disrespect, uncleanliness, unsoldierly habits and bearing on the part of their men, being at all times most careful, however, to set a good example themselves, and preserving in their demeanour towards their men a quiet, moderate, yet firm tone.

Non-commissioned Officers should be instructed that these duties apply equally to them, being reminded that they are always on duty when in uniform, and are as much responsible as the officers for the credit of the corps.

Unsoldierly habits.

145. They must at once stop their men smoking in the streets, and creating unseemly noise, when in uniform; wearing parts of uniform with plain clothes, or any of the bad habits too often indulged in by the Militia, and which bring the force into disrepute. No matter whether the delinquent belongs to their own Company or not, so long as he is of the Regiment, he shall be told to desist, and, if he does not, his name and Company must be taken and reported to the Commanding Officer.

Respect and obedience.

146. Respect to superiors and obedience to orders is just as necessary for the welfare and discipline of a Militia as that of a Regular Regiment.

Distinctions of Rank.

147. In a Militia Regiment, where officers and men are so often socially on the same footing in civil life, it is no doubt hard to mark the distinction of rank when in uniform, but no Canadian should feel himself lowered or demeaned when called upon to pay proper respect to the Commission of Her Majesty.

148. On any parade or duty, whether under arms or Addressing not, all Officers addressing their Seniors, whether of Superiors. like or superior rank, will apply to them the title of " Sir."

Non-Commissioned Officers and Men will reply to Officers and the Sergeant-Major in like manner.

149. The Non-commissioned Officers and Men are Saluting. required to salute all officers in uniform, whether of their own corps or any other.

If standing still when an Officer passes they will turn towards him, come to attention, and salute at four paces distance; when walking, they will salute as they pass. When approaching to speak to an Officer, they will salute and halt at two paces. When a Private, accompanied by a Non-commissioned Officer, comes up to speak to an Officer, the Non-commissioned Officer will halt him by word of command. When appearing before an Officer, in a room, a salute must be given. but the head-dress shall not be removed, unless in a case of a prisoner or summoned for misconduct, in which case no salute is required. A man without his head-dress, or who is carrying anything which prevents his saluting properly, will, if standing still, come to attention as an Officer passes; if walking he will turn his head slightly towards the Officer in passing. When individuals meet troops on the march they must salute the Commanding Officer and Colours. Non-commisstoned Officers in charge of parties are to pay the proper compliments when passing Officers. Men with rifles must never salute by raising the hand, but will come to the "Shoulder," and bring the left arm across the centre of the body, hand over the sling.

When an Officer comes into a room, the first that sees him will call "Attention," when all present will rise and remain at attention while he is present.

A salute made to two or more Officers should only be returned by the Senior.

150. No parade, meeting, excursion, or the like, of Parades. a Company, the Band, or any portion of the Regiment, Meetings, shall take place without the sanction of the Commanding Officer.

151. No advertisement or notice, affecting the Regi-Advertisement, or any portion of it, shall appear in the daily ments. papers without the sanction of the Commanding Officer.

152. No information concerning the Regiment shall Giving Inbe given to newspapers, nor shall any letters of com- formation. plaint be published, or memorials or requisitions made, without the consent of the Commanding Officer.

153. In case an officer or man feels aggrieved, he Complaints. must bring his complaint through the proper channel to

the Commanding Officer; and, if then not satisfied that justice is done him, appeal can be made to the General Officer commanding the Militia.

Complaints must first be made to the Officer commanding the Company, and if, on investigation of all concerned, the Officer cannot dispose of it, and the case is a proper one, he will lay it before the Commanding Officer.

Leave of Absence.

154. Officers shall not absent themselves from parade or Head-quarters without leave from the Commanding Officer.

Change of Address.

155. Officers will report at once to the Adjutant any change in their residences, also their address, if going on leave, and likewise inform him of their return.

Punctuality.

156. Officers cannot be too particular in attending all parades, &c., punctually at the appointed hours, and in enforcing the same punctuality on the part of those under their command.

Kr owledge of Orders.

157. Officers and Men must make themselves acquainted with the Regulations of the Militia Service. and all Regimental and other Orders; ignorance of them cannot be admitted as an excuse.

## APPROVED.

## E. SELBY SMYTH,

Lieutenant-General.

OTTAWA, 2nd March, 1880.

# INDEX.

A.	<b>L</b> .
PARAGRAPH,	PARAGRAPH,
Accoutrements, Cleaning 72	Leave of Absence 154
Fitting 73	102
Address, Change of 155	M.
To Superiors 148	Meetings, Company 156
Advertisements 151	Officers
Armouries 118-120	Officers 6-16
Arms, Care of 121	Members, Honorary 4
Authority, Maintenance of 144	Mess, Officers 17-23
	N.
$\boldsymbol{B}$ .	
Badges, Rank 102, 103	N. C. Officers, Appointment, &c. 88-90
Merit 102, 103	
Rand and Durdon	<b>O</b> .
Band and Buglers 91-98	Officers, Appointment, &c 1-3
Books, Regimental 131	Orders, Knowledge of 157
Company 132	Obedience to 146
Individual 133	Orderly Room
<b>C</b> .	1 122-124
	P.
Company Organization 108-115	Parade, Forming 138
Complaints 153	Diaminaina
Committees 11-16	Dismissing 139
Correspondence 24	Pioneers 99-101
D.	Punctuality 156
FM and a second	R.
Dress, Officers	
N C Officers and Mary	Rank Distinctions 147
N. C. Officers and Men. 60-71	Respect to Superiors 146
Orders of	
Duties, General 143	S.
<b>E</b> .	Saluting 149
Enrolment 80-85	Stores, Private 130
2411 Office 6 80-85	Public 125-129
F.	220
Funds, Company 117	T.
	Target Practice 134-137
Omcers 5	Titles
G.	Transfer, Company 116
Giving information 152	N. C. Officers and Men. 87
1	and men. 81
<b>H</b> .	v.
Horse Furniture 54-59	Unsaldierly behits